



# BASE CAMP

## Tutorial Quick Reference Guide

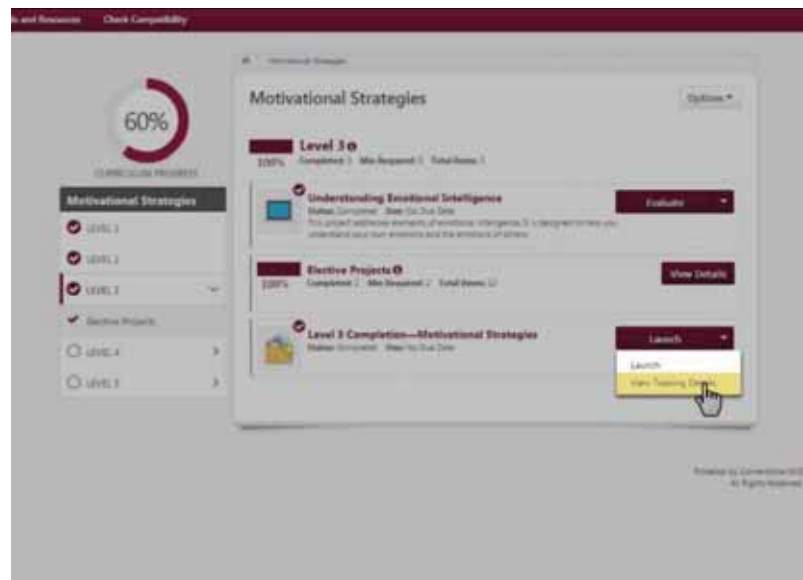
### Accessing Certificates

After your level completion request has been approved, you can print your level completion certificate.

To view and print certificates, navigate to your Education Transcript, open the curriculum and view details of the completed level.

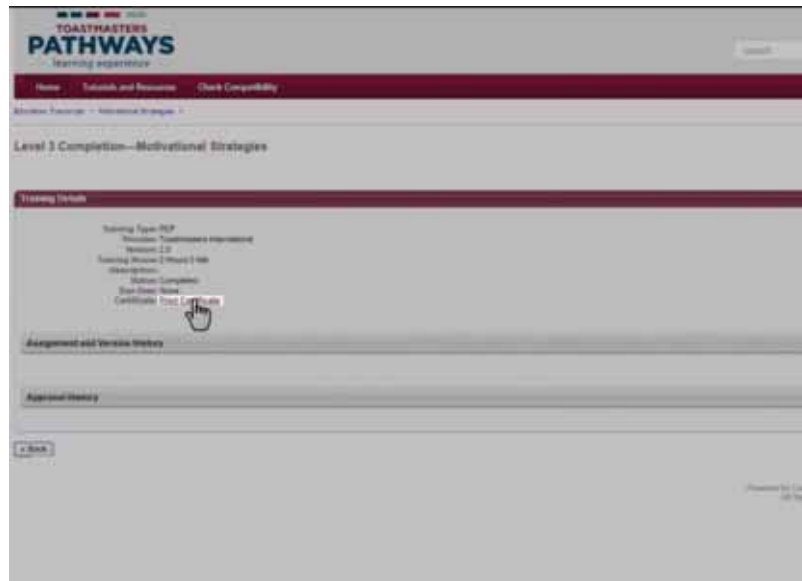


In this example, select the arrow adjacent to the Launch button for Level 3 Completion—Motivational Strategies and select View Training Details.



## Accessing Certificates

On the Training Details page, select the burgundy Print Certificate text toward the center of the page.



Your level completion certificate will open in a new window, and you can choose to either print or download it.

